

SCOPE AND SEQUENCE

Unit/Chapter	Developing Reading Skills	Learning Target Vocabulary	Building on the Vocabulary	Using Critical Thinking	Practicing Writing
Unit 1 INTO THE WORLD OF BUSINESS					
Chapter 1: Dreamers and Doers Page 2	<ul style="list-style-type: none"> Guessing meaning from context Understanding topics and main ideas Understanding text features Reading for details: Recognizing what the writer does and doesn't say Tips <ul style="list-style-type: none"> Reading first for the gist 	<i>ad, client, come up with, design drive, earn, fair, hire, make a living, mean, risk, service, set up, turn (something) into, willing</i> Tips <ul style="list-style-type: none"> Meanings of <i>drive</i> <i>Client</i> vs. <i>customer</i> Understanding parts of speech Uses of <i>willing</i> Meanings of <i>text</i> Learning by writing sentences 	<ul style="list-style-type: none"> Word Grammar: Nouns, Verbs, and Phrasal Verbs 	<ul style="list-style-type: none"> Examining text structure Analyzing human character Drawing logical conclusions Citing evidence from the text to support your opinion Tips <ul style="list-style-type: none"> Practicing critical thinking 	<ul style="list-style-type: none"> Writing a paragraph about a young entrepreneur Writing a paragraph about a career in business Tips <ul style="list-style-type: none"> Citing evidence
Chapter 2: Word-of-Mouth Advertising Page 14	<ul style="list-style-type: none"> Understanding text features Understanding topics and main ideas Reading for details Tips <ul style="list-style-type: none"> Scanning Understanding the writer's purpose 	<i>advertising, announce, appear, as long as, avoid, consumer, developing, get rid of, goods, in return, major, sign up, volunteer, while, within</i> Tips <ul style="list-style-type: none"> Meaning of <i>goods</i> Uses of <i>in return</i> for Meanings of <i>while</i> 	<ul style="list-style-type: none"> Word Grammar: Adjectives 	<ul style="list-style-type: none"> Determining what the text does and doesn't say Inferring reasons for opinions Identifying author purpose Drawing comparisons Tips <ul style="list-style-type: none"> Making inferences 	<ul style="list-style-type: none"> Writing a paragraph about an ad you remember Writing a paragraph about your reaction to ads Tips <ul style="list-style-type: none"> Taking time to revise
Chapter 3: A Language on the Move Page 25	<ul style="list-style-type: none"> Understanding topics of paragraphs Reading for details: Recognizing what a writer does and doesn't say Summarizing Tips <ul style="list-style-type: none"> Making a mental map of a text Recognizing details 	<i>deal with, economic, employee, financial, gain, huge, influence, invest, market, nature, particular, political, quality, quite, spread</i> Tips <ul style="list-style-type: none"> Uses of <i>influence</i> Meanings of <i>deal with</i> Meanings of <i>particular</i> 	<ul style="list-style-type: none"> Word Grammar: Suffixes 	<ul style="list-style-type: none"> Identifying reasons for quotations Analyzing word choice Applying information from the reading passage to other contexts Supporting your opinion Tips <ul style="list-style-type: none"> Analyzing quotations 	<ul style="list-style-type: none"> Writing a paragraph about advice for learners of English Writing a paragraph about your first experience learning English Tips <ul style="list-style-type: none"> Writing a summary Prewriting activities
Chapter 4: When the Employees Own the Company Page 36	<ul style="list-style-type: none"> Understanding topics and main ideas Reading for details: Recognizing what a writer does and doesn't say Using graphic organizers Tips <ul style="list-style-type: none"> Marking up a text 	<i>believe in, besides, committee, community, condition, in charge of, organize, profit, provide, quality, react, right, security, such, uncertain</i> Tips <ul style="list-style-type: none"> Uses of <i>profit</i> Uses of <i>react (to)</i> Use of <i>conditions</i> 	<ul style="list-style-type: none"> Studying Collocations: <i>Condition</i> and its word partners 	<ul style="list-style-type: none"> Identifying author purpose Examining text structure Applying ideas from the text to other situations Citing evidence from the text Tips <ul style="list-style-type: none"> Citing evidence from the text 	<ul style="list-style-type: none"> Writing a paragraph about the most important working conditions Writing a paragraph about an experience organizing something Tips <ul style="list-style-type: none"> Reading your writing aloud
Unit 1 Checkpoint Page 48	<ul style="list-style-type: none"> Look Back Reviewing Vocabulary Expanding Vocabulary: <i>Word Families</i> A Puzzle: A <i>Crossword Puzzle</i> Building Dictionary Skills: <i>Superscripts, Finding Words and Phrases within Entries</i> 				

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Unit 2 HEALTH MATTERS					
Chapter 5: <i>Living to 100 and Beyond</i> Page 56	<ul style="list-style-type: none"> Understanding the main idea of the reading passage Taking notes Stating major points Using details to support major points Tips <ul style="list-style-type: none"> Avoiding translating as you read 	<i>actually, as well, beyond, forever, generally, increase, lifestyle, likely, limit, make a difference, make it, possibly, process, similar, treat</i> Tips <ul style="list-style-type: none"> Meanings of <i>difference</i> <i>Actual and actually</i> Uses of <i>make it</i> Uses of <i>increase</i> Meanings of <i>beyond</i> 	<ul style="list-style-type: none"> Word Grammar: Adverbs 	<ul style="list-style-type: none"> Inferring the writer's meaning Analyzing word use Evaluating support for claims Supporting your opinion Tips <ul style="list-style-type: none"> Looking for evidence to support inferences 	<ul style="list-style-type: none"> Writing a paragraph about living to be 100 Writing a journal entry about celebrating your 100th birthday Tips <ul style="list-style-type: none"> Practice using new vocabulary
Chapter 6: <i>What Causes the Placebo Effect?</i> Page 67	<ul style="list-style-type: none"> Quoting and paraphrasing Understanding reference words Summarizing Tips <ul style="list-style-type: none"> First reading vs. re-reading The function of <i>actual/actually</i> 	<i>affect, block, break a habit, chemistry, explanation, further, have something to do with, prove, recent, response, role, simply, staff, treatment, trick</i> Tips <ul style="list-style-type: none"> Meanings of <i>response</i> Meaning of <i>play a role</i> <i>Affect vs. effect</i> Uses of <i>staff</i> Meaning of <i>findings</i> 	<ul style="list-style-type: none"> Word Grammar: Farther vs. Further 	<ul style="list-style-type: none"> Synthesizing information Analyzing word choice Applying information from the text Assessing implications 	<ul style="list-style-type: none"> Writing a paragraph about volunteering for a research study Writing a paragraph about going to the doctor Tips <ul style="list-style-type: none"> Making lists to organize ideas
Chapter 7: <i>Tears</i> Page 79	<ul style="list-style-type: none"> Quoting and paraphrasing Understanding major points Summarizing Tips <ul style="list-style-type: none"> The function of <i>in fact</i> 	<i>blow, chemical, differ, emotional, flow, go ahead, liquid, material, mental, normal, notice, rate, surface, throughout, view</i> Tips <ul style="list-style-type: none"> <i>Emotion and emotional</i> Uses of <i>throughout</i> Uses of <i>notice</i> 	<ul style="list-style-type: none"> Studying Collocations: Verbs Used with <i>View</i> 	<ul style="list-style-type: none"> Analyzing language used in the text Citing evidence from the text Identifying the writer's point of view Supporting your opinion Tips <ul style="list-style-type: none"> Being aware of the writer's point of view 	<ul style="list-style-type: none"> Writing a paragraph about a personal experience of crying Writing an opinion paragraph about crying Tips <ul style="list-style-type: none"> Using quotations to express the writer's ideas
Chapter 8: <i>The Power of Touch</i> Page 90	<ul style="list-style-type: none"> Understanding text features: Uses of parentheses Understanding topics and main ideas Quoting and paraphrasing Tips <ul style="list-style-type: none"> Reading about scientific studies 	<i>benefit, condition, culture, development, drop, hug, key, improve, independent, physical, press, raise, reduce, set, stress</i> Tips <ul style="list-style-type: none"> Uses of <i>benefit</i> Meanings of <i>stress</i> Uses of <i>improve</i> <i>Drop and reduction</i> 	<ul style="list-style-type: none"> Word Grammar: The Suffix <i>-al</i> 	<ul style="list-style-type: none"> Differentiating between fact and opinion Recognizing author purpose Inferring information Reacting to claims in a text Analyzing language used in the text Tips <ul style="list-style-type: none"> Facts vs. opinions 	<ul style="list-style-type: none"> Writing a paragraph about researching observations Writing a paragraph about the sense most important to you Tips <ul style="list-style-type: none"> Using the five senses in descriptive writing
Unit 2 Checkpoint Page 101	<ul style="list-style-type: none"> Look Back Reviewing Vocabulary Expanding Vocabulary: <i>Transitive and Intransitive Verbs</i> A Puzzle: <i>Word Search</i> Building Dictionary Skills: <i>Understanding Codes in the Dictionary</i> 				

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Unit 3 EXPLORING TECHNOLOGY					
Chapter 9: A History of Telling Time Page 110	<ul style="list-style-type: none"> Recognizing text organization Understanding reference words <p>Tips</p> <ul style="list-style-type: none"> The function of reference words 	<i>accurate, advanced, attend, demand, equal, exact, fairly, high-tech, measure, modern, portable, set, shadow, technology, transportation</i> <p>Tips</p> <ul style="list-style-type: none"> Gerunds Meanings of <i>technology and technologies</i> <i>Advanced and advance</i> Meaning of <i>chronological order</i> Understanding <i>solution</i> 	<ul style="list-style-type: none"> Word Grammar: Using <i>Port</i> to Form Words 	<ul style="list-style-type: none"> Identifying problems and solutions Explaining the text Brainstorming examples Examining your own position <p>Tips</p> <ul style="list-style-type: none"> Connecting problems with solutions 	<ul style="list-style-type: none"> Writing a paragraph about a popular saying about time Writing a paragraph about being on time <p>Tips</p> <ul style="list-style-type: none"> Providing reasons for your opinions
Chapter 10: The Screen vs. the Printed Page Page 121	<ul style="list-style-type: none"> Recognizing text organization Supporting details Summarizing <p>Tips</p> <ul style="list-style-type: none"> Noticing text organization 	<i>at least, behavior, carry out, deserve, electronic, in particular, on the other hand, practice, replace, resource, respond, section, so far, take (something) seriously, whenever</i> <p>Tips</p> <ul style="list-style-type: none"> Meaning of <i>deserve</i> The prefix <i>e-</i> (for <i>electronic</i>) Collocations with <i>resources</i> Uses of <i>on the other hand</i> 	<ul style="list-style-type: none"> Word Grammar: <i>Behavior, Practice, and Habit</i> 	<ul style="list-style-type: none"> Identifying author purpose Drawing comparisons Inferring opinions Understanding a metaphor <p>Tips</p> <ul style="list-style-type: none"> Recognizing the purpose of a comparison 	<ul style="list-style-type: none"> Writing a paragraph about reading electronic texts Writing a paragraph comparing reading purposes <p>Tips</p> <ul style="list-style-type: none"> Using a T-chart to organize ideas
Chapter 11: Appropriate Technologies Page 133	<ul style="list-style-type: none"> Identifying problems and solutions Recognizing cause and effect Supporting details <p>Tips</p> <ul style="list-style-type: none"> Reviewing advice for readers 	<i>appropriate, attach, be better off, engineering, grain, load, method, model, plenty, pollution, production, realize, rural, solve, the environment</i> <p>Tips</p> <ul style="list-style-type: none"> The meaning of <i>environment</i> The meaning of <i>engineering</i> <i>Rural vs. urban</i> 	<ul style="list-style-type: none"> Word Grammar: The Suffix <i>-tion</i> 	<ul style="list-style-type: none"> Analyzing cause and effect Interpreting a person's actions Distinguishing fact from opinion Examining a writer's word choices <p>Tips</p> <ul style="list-style-type: none"> Making inferences about the people in a text 	<ul style="list-style-type: none"> Writing a paragraph about a technology you depend on Writing a summary paragraph about a situation from the reading passage <p>Tips</p> <ul style="list-style-type: none"> Ordering your reasons
Chapter 12: Technology in Science Fiction Page 144	<ul style="list-style-type: none"> Scanning Paraphrasing Summarizing 	<i>adventure, century, confused, description, exist, imagination, in spite of, make up, neither . . . nor, predict, scientific, set, society, style, take off</i> <p>Tips</p> <ul style="list-style-type: none"> <i>Predict and prediction</i> Using <i>in spite of</i> <i>Confused vs. confusing</i> <i>Imagine, imagination, and imaginary</i> 	<ul style="list-style-type: none"> Word Grammar: <i>In Spite of</i> and <i>Despite</i> 	<ul style="list-style-type: none"> Identifying examples that illustrate a concept Applying ideas from the text to another context Examining language in the text Interpreting clues in the text <p>Tips</p> <ul style="list-style-type: none"> Using clues to make inferences 	<ul style="list-style-type: none"> Writing a paragraph about science fiction Writing a paragraph about your future life and technology <p>Tips</p> <ul style="list-style-type: none"> Writing titles Describing the setting
Unit 3 Checkpoint Page 155	<ul style="list-style-type: none"> Look Back Reviewing Vocabulary Expanding Vocabulary: <i>Antonyms</i> A Puzzle: A <i>Crossword</i> Building Dictionary Skills: <i>Words with Multiple Meanings</i> 				

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Unit 4 THE ENVIRONMENT					
Chapter 13: <i>Small Ride, Big Trouble</i> Page 162	<ul style="list-style-type: none"> Understanding the main idea of the reading Recognizing the writer's point of view Recognizing cause and effect Recognizing problems and solutions <p>Tips</p> <ul style="list-style-type: none"> Questioning the writer's point of view 	<i>blame, border, competition, decrease, engine, estimate, fuel, harm, income, interest, loan, maintain, meanwhile, passenger, vehicle</i> <p>Tips</p> <ul style="list-style-type: none"> Uses of <i>blame</i> Uses of <i>decrease</i> Uses of <i>estimate</i> <i>Competition</i> and its word family 	<ul style="list-style-type: none"> Word Grammar: Words Related to Money 	<ul style="list-style-type: none"> Interpreting figurative language Brainstorming alternative solutions Inferring people's motivations Citing evidence from the text <p>Tips</p> <ul style="list-style-type: none"> Literal meanings and metaphors 	<ul style="list-style-type: none"> Writing a paragraph about pollution Writing a paragraph about the environment <p>Tips</p> <ul style="list-style-type: none"> Using transition words
Chapter 14: <i>Your Trees, My Trees, Our Trees</i> Page 173	<ul style="list-style-type: none"> Understanding main ideas Supporting details Differentiating between fact and opinion <p>Tips</p> <ul style="list-style-type: none"> Re-reading the introduction and conclusion 	<i>carbon dioxide, consume, diameter, get involved, grateful, ink, keep up with, look into, oxygen, population, renewable, rubber, shade, soil, valuable</i> <p>Tips</p> <ul style="list-style-type: none"> Uses of <i>keep up (with)</i> <i>Value</i> and <i>valuable</i> Meanings of <i>consume</i> 	<ul style="list-style-type: none"> Studying Collocations: Using <i>Involve</i> 	<ul style="list-style-type: none"> Identifying author purpose Evaluating reasons Examining word choice Citing evidence from the text <p>Tips</p> <ul style="list-style-type: none"> Making an argument 	<ul style="list-style-type: none"> Writing a paragraph about an experience changing your behavior Writing a paragraph about feeling grateful <p>Tips</p> <ul style="list-style-type: none"> Writing a topic sentence
Chapter 15: <i>Would You Eat Bugs to Save the World?</i> Page 184	<ul style="list-style-type: none"> Understanding main ideas, major points, and supporting details Using graphic organizers: Venn diagram Differentiating between fact and opinion <p>Tips</p> <ul style="list-style-type: none"> Taking notes in a chart or diagram 	<i>be open to, current, destroy, educate, environmental, expert, force, in favor of, in terms of, protein, require, set out, source, speak out, unless</i> <p>Tips</p> <ul style="list-style-type: none"> Uses of <i>force</i> Uses of <i>source (of)</i> Uses of <i>speak out</i> Meaning of <i>current events</i> 	<ul style="list-style-type: none"> Word Grammar: <i>Unless</i> 	<ul style="list-style-type: none"> Interpreting figurative language Evaluating an argument Citing evidence from the text Understanding author purpose <p>Tips</p> <ul style="list-style-type: none"> Following the writer's argument 	<ul style="list-style-type: none"> Writing a letter about David Gracer's efforts Writing a paragraph about an experience speaking out <p>Tips</p> <ul style="list-style-type: none"> Identifying sources
Chapter 16: <i>A Small Creature with a Big Job</i> Page 195	<ul style="list-style-type: none"> Understanding main ideas, major points, and supporting details Determining text organization Recognizing cause and effect <p>Tips</p> <ul style="list-style-type: none"> Paying attention to chronological order 	<i>agriculture, at least, call on, crisis, crop, essential, hunt, immediately, lie, motor, occur, pesticide, productive, threat, yet</i> <p>Tips</p> <ul style="list-style-type: none"> <i>Crisis</i> and <i>crises</i> Meaning of <i>essentials</i> <i>Threat</i> and <i>threaten</i> <i>Productive</i> and its word family Meanings of <i>hunt</i> Meanings of <i>call on</i> 	<ul style="list-style-type: none"> Word Grammar: <i>Occur, Take Place, and Happen</i> 	<ul style="list-style-type: none"> Analyzing word choice Identifying author purpose Synthesizing information Perceiving connections between texts <p>Tips</p> <ul style="list-style-type: none"> Citing experts to strengthen an argument 	<ul style="list-style-type: none"> Writing a paragraph about environmental problems Writing a paragraph about urban vs. rural life <p>Tips</p> <ul style="list-style-type: none"> Using your dictionary to find synonyms
Unit 4 Checkpoint Page 206	<ul style="list-style-type: none"> Look Back Reviewing Vocabulary Expanding Vocabulary: <i>Word Families</i> A Puzzle: <i>Word Search</i> Building Dictionary Skills: <i>Words with Multiple Meanings</i> 				

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Unit 5 ECONOMICS					
Chapter 17: Economics— What's It All About? Page 216	<ul style="list-style-type: none"> Understanding main ideas, major points, and supporting Recognizing cause and effect Understanding the writer's purpose <p>Tips</p> <ul style="list-style-type: none"> Understanding <i>after all</i> 	<i>after all, approach, debt, economics, exchange, individual, labor, loss, necessary, opportunity, property, rise, scarce, since, trade</i> <p>Tips</p> <ul style="list-style-type: none"> Uses of <i>after all</i> Loss and its word family Meanings of <i>rise</i> Exchange vs. <i>trade</i> Uses of <i>trade</i> 	<ul style="list-style-type: none"> Word Grammar: <i>Economics</i> and Its Word Family 	<ul style="list-style-type: none"> Applying ideas from the reading Examining word choice Analyzing costs and benefits Comparing ideas Citing evidence from the text <p>Tips</p> <ul style="list-style-type: none"> Using a T-chart to make comparisons 	<ul style="list-style-type: none"> Writing a paragraph about the costs and benefits of studying English Writing a paragraph about decisions your government has made <p>Tips</p> <ul style="list-style-type: none"> Organizing a paragraph about pros and cons
Chapter 18: Supply and Demand Page 227	<ul style="list-style-type: none"> Understanding the main idea Understanding text features: Subheadings Understanding major points and supporting details <p>Tips</p> <ul style="list-style-type: none"> Making and checking predictions about a text Studying diagrams in a text 	<i>as, assume, attractive, balance, bring in, bring up, cross, drive up, effective, other than, quantity, run out (of), significant, term, to sum up</i> <p>Tips</p> <ul style="list-style-type: none"> Uses of <i>run out (of)</i> Uses of <i>to sum up</i> Meanings of <i>as</i> Uses of <i>term</i> 	<ul style="list-style-type: none"> Word Grammar: Prefixes Meaning <i>Not</i> 	<ul style="list-style-type: none"> Examining word choice Analyzing a diagram Interpreting figurative language Applying ideas from the reading passage 	<ul style="list-style-type: none"> Writing a paragraph about your behavior as a consumer Writing a paragraph about luxuries and necessities <p>Tips</p> <ul style="list-style-type: none"> Using quotation marks when you quote
Chapter 19: Behavioral Economics Page 238	<ul style="list-style-type: none"> Reading for details: Recognizing what a writer does and doesn't say Understanding the writer's purpose Summarizing 	<i>admit, borrower, even though, fake, frequently, get in the way, go through, hand out, help oneself, in relation to, nevertheless, ordinary, sensible, surround, thought</i> <p>Tips</p> <ul style="list-style-type: none"> <i>Borrower</i> and <i>lender</i> Uses of <i>go through</i> Uses of <i>admit (to or that)</i> 	<ul style="list-style-type: none"> Word Grammar: <i>Even Though</i> and <i>Nevertheless</i> 	<ul style="list-style-type: none"> Judging behavior described in a text Imagining a person's motivation Analyzing word choice Synthesizing information <p>Tips</p> <ul style="list-style-type: none"> Synthesizing information 	<ul style="list-style-type: none"> Writing a paragraph about your own economic decision-making Writing a paragraph about a choice you made as a consumer <p>Tips</p> <ul style="list-style-type: none"> Using transition words
Chapter 20: The Economics of Happiness Page 250	<ul style="list-style-type: none"> Understanding the main idea Understanding text organization: Chronological order Understanding major points <p>Tips</p> <ul style="list-style-type: none"> Determining the timing or order of events 	<i>argue, as for, central, citizen, growth, percentage, poll, position, rate, reveal, satisfied, scale, tear apart, therefore, wealth</i> <p>Tips</p> <ul style="list-style-type: none"> Meanings of <i>argue</i> <i>Therefore</i> and <i>so</i> Uses of <i>reveal</i> 	<ul style="list-style-type: none"> Studying Collocations: Prepositions 	<ul style="list-style-type: none"> Interpreting figurative language Distinguishing among various beliefs Citing evidence from the text Inferring information from the text <p>Tips</p> <ul style="list-style-type: none"> Inferring ideas from the structure of a text 	<ul style="list-style-type: none"> Writing a paragraph about the happiness of people in your country Writing a paragraph comparing ourselves with others <p>Tips</p> <ul style="list-style-type: none"> Developing your skills as a writer
Unit 5 Checkpoint Page 261	<ul style="list-style-type: none"> Look Back Reviewing Vocabulary Expanding Vocabulary: <i>Word Families</i> A Puzzle: <i>A Crossword</i> Building Dictionary Skills: <i>Phrasal Verbs with Multiple Meanings</i> 				